

**LETTER OF DIRECTION TO CONVEY  
AND PREPARATION OF PROCEEDS LETTERS**

STATE BANK OF COUNTRYSIDE  
6734 Joliet Road  
Countryside, IL 60525  
Phone: (708)485-3100  
FAX (708)485-3106



Date: \_\_\_\_\_

RE: Trust No. \_\_\_\_\_

As Trustee under the above numbered trust you are directed to:

1. Execute a Trustee's Deed dated \_\_\_\_\_ naming as grantee

Joint tenants \_\_\_\_\_ Tenants by the entirety \_\_\_\_\_

Tenants in common \_\_\_\_\_ Marital status \_\_\_\_\_

Whose address is \_\_\_\_\_

showing consideration of \$10.00 and conveying the following property:

Commonly known as: \_\_\_\_\_

P.I.N. \_\_\_\_\_

2. ALTA Statements in duplicate? ( ) Yes ( ) No

3. Issue a letter to the grantee(s) to pay sale proceeds:

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

4. After execution of the Trustee's Deed and the issuance of the letter:

( ) Mail them

( ) Will pick up

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

After delivery of the Trustee's Deed

( ) Other property will remain in the trust

( ) No other property will remain in the trust

Approximate actual consideration \$ \_\_\_\_\_

CORPORATIONS:

INDIVIDUALS:

By: \_\_\_\_\_

\_\_\_\_\_

It's: \_\_\_\_\_

\_\_\_\_\_

ATTEST: \_\_\_\_\_

Received this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Secretary \_\_\_\_\_

by: \_\_\_\_\_